

Modernising Local Government Procurement

LGCA is a national procurement organisation supporting councils through aggregated supply, professional advisory services, and digital intelligence capability.



**National Local Government
Supplier Register (NLGSR)**



Enabling smarter local government procurement



Ethical



Practical



Sustainable



Value

Who We Are + What We Do

Who is LGCA?

Local Government Contracts Australia (LGCA), established in 2024, supports councils nationally through an integrated procurement model centred on the National Local Government Supplier Register (NLGSR).

LGCA is built on three strategic pillars—aggregated procurement, professional advisory, and an intelligence platform. These can be engaged individually or in combination, allowing councils to align services with their specific needs, priorities, and internal capability.

Aggregated procurement is anchored by the NLGSR, a continuously open, pre-qualified supplier marketplace that replaces traditional panel models with real-time access to verified suppliers. Panels can be tailored to reflect individual council requirements and local priorities, while delivering faster sourcing, reduced costs, greater market depth, and access to a contract management system that can complement existing platforms or operate as a complete solution at no cost.

Professional advisory services provide access to experienced practitioners who can operate as an outsourced procurement support function or work alongside internal teams. Support includes tender facilitation, probity advice, procurement training, and independent reviews, while also providing surge capacity during high workloads or resource shortages to maintain continuity, compliance, and delivery.

The intelligence platform delivers category insights, market analysis, and benchmarking across councils, helping identify improvement opportunities aligned to leading practice. All services are underpinned by a highly experienced local government procurement team with backgrounds in councils, aggregators, and advisory roles, ensuring a practical and sector-aligned approach.

LGCA's flexible model provides councils with greater choice, efficiency, and confidence across every stage of public expenditure management.



Who We Are + What We Do

Aggregated Procurement

Supply on Demand

Councils can access ready-to-go compliant suppliers on demand, no need to build panels from scratch.

National Local Government Supplier Register (NLGSR)

A single, cost-free register of pre-qualified suppliers across all categories and visible to all 537 councils nationally.

Zero Cost, No Lock-In

Councils pay no fees to access the register or platform, with no mandatory commitments or volume requirements, full autonomy over when and how you engage.

Fully Supported RFQ Process

From procurement planning through to contract award, your team can focus on outcomes, not administrative complexity

Procurement Advisory

Tender Facilitation & Contract Management

End-to-end support from drafting specifications to contract negotiation, performance monitoring and dispute resolution.

Independent Probity & Audit Services

Dedicated probity advice, conflict-of-interest safeguards and audit services aligned with industry guidelines, ensuring every decision is defensible.

Policy & Strategy Development Designing procurement strategies, policies and systems that balance compliance, innovation and local economic outcomes.

Training

Tailored training programs helping councils build expertise in areas including probity, procurement systems, tender facilitation, policy and strategy development.

Intelligence Platform

Integrated Buyer Portal

A single platform capturing every procurement step, replacing fragmented systems with real-time visibility for staff and stakeholders.

AI & Automation

Smart tools streamlining document processing, data entry, and reporting, allowing focus on expert human review of compliance and evaluation decisions.

Real-Time Reporting & Analytics

Auditable reporting ensures transparency and accountability. Analytics and benchmarking across councils, regions, and nationally provide performance insights and identify improvement opportunities aligned to best practice.

Supplier Intelligence Profiles

Verified profiles with credentials, insurance, licences, capability, and case studies enabling faster, informed decision-making.

NLGSR & Benefits to Councils

The NLGSR combines supplier pre-qualification, procurement support and market visibility within a single national platform.

This enables councils to engage suppliers with confidence, reduce administrative burden and focus on achieving project outcomes rather than managing procurement complexity. LGCA can also provide a tailored panel solution to your individual council requirements.



Streamlined procurement

Reduce time from sourcing to contract.



Verified and compliant suppliers

Confidence through pre-qualification.



Simple processes

Less administration for your team.



Informed decisions

Access clear supplier information.



Stronger local outcomes

Support local capability and jobs.



NATIONAL ACCESS

Connect with suppliers across Australia all in one place



TRANSPARENT MARKET

Open and competitive opportunities for all suppliers



CONSISTENT STANDARDS

Capability, compliance and insurance verified upfront



REAL-TIME INFORMATION

Access up-to-date supplier profiles and documents directly



BETTER VALUE

Make confident decisions that deliver value



Flexible Panel Solutions

Access established supplier panels or create fit-for-purpose panels tailored to your council's unique local requirements.

LGCA's Aggregated Procurement Process

A Simple End-to-End Procurement Pathway

Register as a Buyer

Register via www.lgca.com.au. LGCA verifies council email and role, then provides immediate access to training, templates and support — at no cost.

Align with Procurement Rules

Review how LGCA integrates with your council's policies, thresholds and delegations. LGCA supports — not replaces — your internal framework.

Prepare Procurement Request

Define scope, confirm internal approvals, declare conflicts of interest, and set timelines.

Search & Select Suppliers

Search the NLGSR by category, region or capability. Select pre-qualified suppliers and issue your procurement requirements as a Public Request (open to all qualified suppliers) or Select Request (targeted group).

Supplier Responses & Clarifications

Suppliers submit quotes via the portal. All Q&A and correspondence are managed within LGCA's system by your dedicated LGCA Procurement Officer, ensuring a complete audit trail.

Evaluation & Award

Evaluate submissions using your council criteria, including probity and internal approval requirements.

Contract Execution & Performance Monitoring

Record outcomes in the portal and track supplier performance over time, with all records centralised and audit-ready.



\$0
Cost to Council
Delivered through the
NLGSR model



20+
Years
Public Sector
Procurement Experience



100%
Local Government
Focus



400+
Suppliers
Pre-qualified
on the NLGSR

LGCA & Your Council Procurement Framework

The NLGSR is not a traditional open tender process – how does this meet our procurement requirements?"

This is the most common question we receive. Yes, our process meets councils open tendering requirements so what is best practice in over tender threshold procurement for councils using the NLGSR? The answer is straightforward: Here's the plan:



PLAN

SOURCE

MANAGE

1 Define Plan & Requirements
Council to contact LGCA on proposed procurement project and agree project plan.

2 Open Market Advertisement
Publicly advertise the opportunity via Council's e-tendering platform, LGCA's website and other relevant channels.

3 Supplier Pre-Qualification
LGCA notifies council identified suppliers and assess, evaluate and register them to the NLGSR. Council to determine RFQ invitation shortlist.

4 Issue RFQ to Suppliers
Council, supported by LGCA, to send RFQ on LGCA system to shortlisted suppliers with scope, criteria, pricing schedule, terms and other relevant requirements.

5 Manage the RFQ Period
LGCA to support Council in handling RFQ queries via formal Q&A and issuing any addenda through LGCA's system.

6 Evaluate Submissions
Council's Evaluation Panel to assess received submissions in line with published criteria.

7 Award Contract
Council to seek approval for recommended supplier/s via report in line with council delegations and notify LGCA of the result.

8 Notify Suppliers
Inform unsuccessful suppliers via the LGCA platform and Council to conduct any debriefs as required.

9 Execute & Manage Contract
Council to execute contracts and establish appropriately scaled management approach.



Project Support

Your dedicated LGCA project lead and buyer support operations team will provide ongoing guidance at every stage

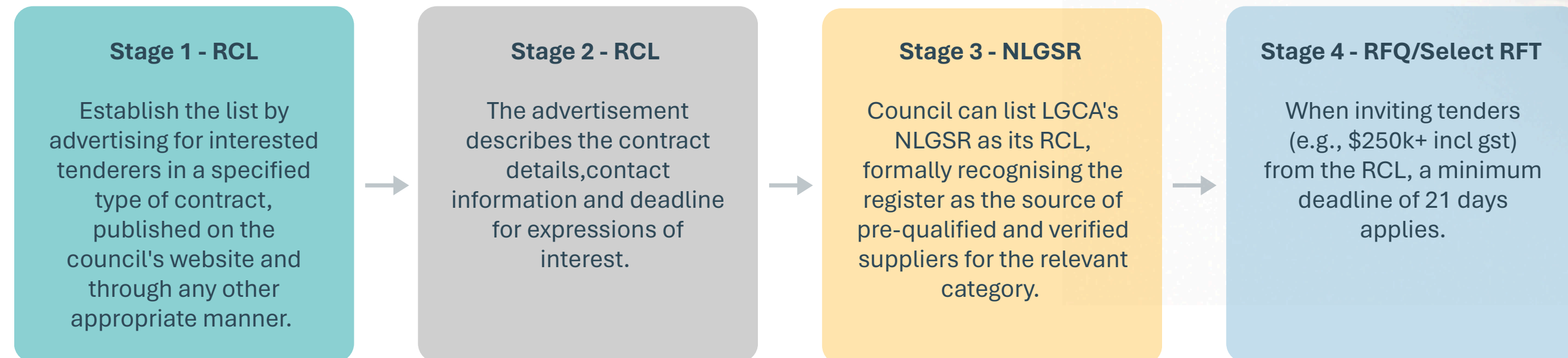
LGCA & Your Council Procurement Framework

How can we use LGCA's NLGSR?

The answer is straightforward; councils do not need LGCA to be a prescribed or an authorised entity to use the NLGSR' here's why:

- ✓ The NLGSR is a pre-qualified supplier register, not a contract.
- ✓ LGCA's pre-qualification satisfies due diligence requirements. Every NLGSR supplier has been assessed for compliance, insurance, capability, pricing, sustainability and WHS — the same checks your policy requires before engaging a supplier.
- ✓ In practice, councils reference the NLGSR as the source of their supplier shortlist in their procurement records, just as they would reference any other market approach.

The pathway below represents another option open to councils interested in utilising the NLGSR via recognised contractor lists (RCL).



LGCA & Your Council Procurement Framework

Thresholds & Delegations

The NLGSR supports every tier of your procurement policy as per the example below:

Council Threshold (typical)	With NLGSR
Under \$10,000	Search NLGSR, obtain quote, proceed under delegation
\$10,000 - \$50,000	Issue Select RFQ to pre-qualified NLGSR suppliers via Buyer Portal
\$50,000 - \$150,000	Issue Public or Select RFQ with delegated LGCA procurement officer support
Over \$150,000	LGCA facilitates full tender management, evaluation and probity oversight

Legislative Alignment

The NLGSR's structured pre-qualification, competitive quoting and full audit trail are consistent with the principles of open, fair and value-for-money procurement underpinning local government legislation in all states and territories.

Probity & Compliance Built In

- ✓ Mandatory Conflict of Interest declarations before any Procurement Request is issued.
- ✓ All buyer-supplier communications managed through the portal — no side-channel risk.
- ✓ Evaluation outcomes captured in the system.
- ✓ Independent probity oversight available for sensitive or high-value procurements.

Replace Or Complement Your Existing Systems At No Cost

A flexible procurement platform that adapts to your council

Many councils use a mix of procurement tools — spreadsheets, legacy e-tendering systems, shared drives and vendor databases. The LGCA intelligence platform is designed to integrate with what you already have in place or replace it completely, depending on your needs.

Option 1: Replace

A complete end-to-end procurement solution:

- ✓ Supplier discovery & pre-qualification — search the NLGSR instead of maintaining supplier lists or running EOIs
- ✓ Procurement request creation, distribution & management — issue, track and manage RFQs directly in one portal (no separate e-tendering tools)
- ✓ Evaluation & award — built-in templates, scoring matrices and approval workflows
- ✓ Compliance & audit trail — every action automatically recorded for full transparency and audit readiness
- ✓ Contract records & performance monitoring — centralised documentation in one system
















Option 2: Complement

Enhance your existing systems without disruption:

- ✓ Use the NLGSR as your pre-qualified supplier pool alongside existing procurement tools
- ✓ Run RFQs through your current procurement platform while leveraging LGCA supplier data
- ✓ Access LGCA procurement officer support for complex or high-value procurements
- ✓ Strengthen existing processes using LGCA standardised frameworks and templates
- ✓ Enable cross-council collaboration and benchmarking not available in standalone systems









Replace Or Complement Your Existing Systems At No Cost

Capability	Without LGCA	With LGCA
 Supplier Pre-qualification	 Council runs it's own EOI/panel process every 3-5 years	 Access 374 subcategories of pre-qualified suppliers instantly
 RFQ Management	 Separate e-tendering platform (often with fees)	 Integrated Buyer Portal - no additional software
 Compliance Tracking	 Manual records across drives, emails, spreadsheets	 Automated, audit-ready compliance trail
 Procurement Support	 Council staff manage end-to-end	 Dedicated LGCA Procurement Officer for every project
 Cost to Council	 Software licenses + staff time + consultant fees	 Zero



LGCA vs Traditional Panel Models





Feature	Traditional Panels	With LGCA
 Supplier selection	Static panels renewed every 3-5 years	Continuous qualification with an always open register
 RFQ process	Managed by councils on third party platforms	LGCA manages within one integrated panel
 Compliance & auditing	Councils track independently	Full compliance with audit-ready reports
 Procurement support	Minimal to no support post panel creation	Dedicated LGCA Procurement Officer for every project
 System integration	Multiple disjointed platforms	Single, structured Buyers portal
 Cost to councils	Often subscription or transaction based	Zero cost to councils - supplier funded model



NLGSR Categories & Coverage

The NLGSR spans the full breadth of local government procurement needs across 27 categories and 374 subcategories

CORE SERVICES

-  Audit & Inspection Services
-  Business Consultancy Advisory Services
-  Business Support Services
-  Child, Family, Youth, Aged Care & Health Services
-  Cleaning
-  Environmental Services
-  Event Services
-  Facilities Management & Services
-  Financial Services & Risk Assessment
-  HR Services — Recruitment, Labour Hire & Advisory
-  ICT, Software & Licences

INFRASTRUCTURE & TECHNICAL SERVICES

-  Construction & Civil Works
-  Infrastructure — Roads, Bridges & Pathways
-  Infrastructure — Water, Sewerage, Stormwater & Drainage
-  Infrastructure — Car Parks
-  Infrastructure — Open Space, Parks & Gardens
-  Legal Services
-  Waste Management
-  Trade Services
-  Security Services
-  Street Sweeping Services
- ...and more



Getting Started

Getting your council set-up with LGCA is simple and there is **no cost or commitment** to register.

THREE STEPS TO BEGIN:

- 1 Attend an introductory webinar**
Learn how LGCA supports council procurement goals. Contact info@lgca.com.au to book.
- 2 Register as a Buyer**
Visit www.lgca.com.au and complete registration. Immediate access to supplier register and tools.
- 3 Issue your first RFQ**
LGCA Procurement Officer supports you through the process, from initiation to contract award.



REFER SUPPLIERS

Know a quality supplier? Encourage them to apply for the NLGSR at www.lgca.com.au - it's free to apply with no annual fees, always open, and gives them national visibility across 537 councils.

FREQUENTLY ASKED QUESTIONS

Is there any cost to my council?

No. Access to the NLGSR, buyer portal, templates, and support services is provided at no cost to councils. LGCA operates on a supplier-funded model, where fees are applied to suppliers based on work awarded and delivered through the platform.

Do we need a formal agreement with LGCA?

Councils register as buyers and accept standard platform terms to access the NLGSR. There is no lock-in, and councils can use the platform as needed. Monthly reporting is to be provided by councils on spend with suppliers engaged through the NLGSR, enabling accurate supplier invoicing.

Does LGCA need to be a prescribed entity for us to use it?

No. The NLGSR is a pre-qualified supplier register — councils source from the market using the register as a tool. The contractual relationship is between the council and the supplier. LGCA is not a party to the contract.

Can we use LGCA alongside our existing systems?

Yes. The platform is designed to replace or complement your current procurement tools — the choice is yours.

Who manages the RFQ process?

A dedicated LGCA Procurement Officer is assigned to every project, managing the process end-to-end within the Buyer Portal while your council retains full decision-making authority.

How quickly can our council start using LGCA?

Councils can typically be onboarded and issuing RFQs within days of completing registration, with immediate access to the Buyer Portal and supplier register.



We Look Forward to Working With You Soon



VISIT OUR WEBSITE
www.lgca.com.au



EMAIL US
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SCAN

To learn more about our aggregated procurement solutions and services



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Contracts Australia



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